

Ballet School of Glyndon
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GRADES 1-12 Recital Packet

March 2018

Dear Parents and Students,

To prepare for the upcoming recital we have included all the information that you will need to know in this packet. Please read through all information and let us know if you have any questions. We thank you for your support!

Rachel Stroud
Artistic Director

Ballet School of Glyndon Grades 1-12 SPRING CALENDAR

March 10-15, 2018	Observation Week
Thursday, March 29 thru Monday, April 2, 2018	Spring Break - No Classes
Saturday, April 14	Tentative Nursing Home Performance
Saturday, May 5	Rehearsal for Finale, show transitions and Solos @ New Town High School (see attached schedule) Recital Wishes Due (see attached form)
Saturday, May 12	Recital T-Shirt Orders Due (see attached form)
Thursday, May 17	Last Day of Spring Classes
Friday, May 18	Rehearsal @ New Town High School (see attached schedule)
Saturday, May 19	Dress Rehearsal @ New Town High School (see attached schedule). Costumes and Hair, no make-up. *Picture/Recording Night – Parents may take pictures and videotape the rehearsal.
Monday, May 21	Rehearsal – @ Cedarmere Elem. Classes needed TBA
Tuesday, May 22	NIGHT OFF (unless we REALLY need to run dances at Cedarmere. This will be announced by Saturday, May 19, 2018.
Wednesday, May 23	Picture Day @ Cedarmere Elem (see attached schedule) Candy Grams Due (see attached form)
Thursday, May 24	Full Dress Rehearsal @ Cedarmere Elem Gym (see attached schedule) *Picture/Recording Night – Parents may take pictures and videotape the rehearsal
Friday, May 25	RECITAL 7pm @ New Town High School, Dancers arrive at 5:30pm, hair and make-up done. Please no personal recording/picture taking devices.

Schedule subject to change- Last Updated – March 2018

Rehearsal/Recital Rules

Once Upon a Time, 2018

- Students may not leave the building without a parent or Director approval. (This includes food breaks.) If we see you leave the building, this will result in you not being allowed to be in the finale. For Juniors and Seniors, your solo will get cut from the show if you leave without permission.
- If you are planning on missing a rehearsal, then you must email us and let us know prior to the day of the rehearsal. (Do not tell a teacher in person – EMAIL PLEASE!!!)
- If you miss 1 rehearsal without letting Ms. Rachel know, then you will not be able to participate in the finale. If you miss more than 2 rehearsals despite informing us about it, then you will not be allowed to participate in the finale. Please keep in mind there are only 4 rehearsals for the entire program to dance together on stage prior to the show.
- **No eating in your costumes. (Wear big t-shirts or button-down shirts over top.)**
- **Please DO NOT eat in the theatre. Please go into the lobby area for eating.**
- Dancers will not be allowed to be backstage more than 3 dances before their dance.
- Grades 1-5 will be in one of the Music Rooms with their designated backstage volunteers. They must stay with that person(s) at all times. No student should be wandering the building. Backstage Volunteers will include BSG female family members.
- Grades 6-12 will have assigned dressing rooms. If you are not assigned to a dressing room, then you are not allowed in that dressing room.
- Only BSG Staff and Backstage Volunteers are allowed in the backstage area and in the dressing rooms.
- In the auditorium while dancers are on stage, there is no talking.
- Parents may wait inside the auditorium/lobby area.
- Parents, please make sure siblings are not wandering the school.

REHEARSAL SCHEDULE - Once Upon A Time, 2018

Dance Classes that participate in Transitions: (small acting/dancing parts that help tell the story)

1-2nd grd Ballet – Bunnies (Act III)

3rd grd Ballet & Tap – Poppies/Mice (Act I & Act IV)

4-5th grd Ballet – Glass Slippers (Act IV)

4-5th grd Jazz – Dwarves (Act II)

6-8th grd Ballet & Modern – Ballroom Dancers/Emerald City (Act I & Act IV)

7-12th Tap – Wolves (Act III)

HS Jazz – Spells (Act II)

Saturday, May 5 (8:45am-12:30pm) – New Town High

8:45 = Students arrive dressed to dance/Announcements

9:00 = Announcements/Warm-Up

9:15-10:15 = Finale practice

10:15-10:30 = Small Break

10:30-11:30 = Bow practice

11:30-12:30 = Transitions with 4-5th grade Ballet, 4-5th grade Jazz, 3rd grade Tap & Ballet, All characters/soloists

Saturday, May 12 (9-10 am) – Cedarmere Elem.

Solo Rehearsal (as needed)

Monday, May 14 (6:45-7:45pm) - Cedarmere Elem.

Transitions with HS Jazz, 7-12th Tap, Snow White & Red Riding Hood

Tuesday, May 15 (5-6:45pm) – Cedarmere Elem.

Transitions with 6-8th grd Ballet & Modern, Dorothy & Cinderella

Thursday, May 17 (7:30-9:15pm) – Cedarmere Elem.

Transitions with Characters/Soloists, Solo Dances, Senior Dance, Pointe

Friday, May 18 (3:30pm) – New Town High

3:30-5pm = Soloists, Transitions for HS dancers, Pointe

4:45pm-5pm = Grades 1-8 Students arrive dressed to dance/Announcements

5:00pm = Announcements/Warm-Up

5:15-6:15pm = Finale practice

6:15-6:45pm = Small Break for dinner, water, bathroom, etc.

6:45 – 7:45pm = Bow practice

7:45pm – 8:30pm = Transitions with Characters/Soloists and 6-8th grd Jazz

Saturday, May 19 (8:45am-3:30pm) – New Town High - Costumes & Hair, No make up

8:45am = Students arrive dressed in first costume they dance in/Announcements

9:00 = Announcements/Warm-Up

9:15-10:15 = Finale practice

10:15-10:30 = Small Break

10:30-11:00 = Bow practice

11-11:10 = Water Break

11:10-11:20 = Transition with 1-2nd grd Ballet & Red

11:20-11:30 = Bunnies 1-2nd grd Ballet

Saturday, May 19 continued...

11:30-11:40 = Mice – 3rd grd Tap
11:40-11:50 = Poppies – 3rd grd Ballet
11:50-12:00pm = Magic – 3rd grd Jazz
12:00-12:10 = Glass Slippers - 4-5th grd Ballet
12:10-12:20 = Dwarves - 4-5th grd Jazz
12:20-12:50 = Lunch Break
12:50-1:00 = Sweets - 4-6th grd Tap
1:00-1:10 = Dreams - Ballet Technique I
1:10--1:20 = Ballroom Dancers - 6-8th grd Ballet
1:20-1:30 = Deceit and Deception - 6-8th grd Jazz
1:30-1:40 = Emerald City - 6-8th grd Modern
1:40-1:50 = Wolves – 7-12th grd Tap
1:50-2:00 = Spells – 9-12th grd Jazz
2:10-2:20 = Gems – 9-12th grd Ballet
2:20-2:30 = Mirrors – 9-12th grd Modern
2:30-2:40 = Enchanted Forrest – Pointe
2:40-3:40 = Soloists, Senior Piece

You may record and take pictures this night. Recording/Picture taking will not be allowed during the Final Performance.

Monday, May 21 (6-8pm) - Cedarmere Elem.

Solos as needed

Wednesday, May 23 (5:00pm-8:30pm) – Cedarmere Elem.

Picture Night = NO REHEARSAL – see schedule

Thursday, May 24 (5pm-9pm) – New Town High DRESS RHEARSAL

5:00pm = Backstage, Lighting, Sound Crew Arrive
5:30pm = Students arrive with Hair & Make-up done, bring all costumes
5:45pm = Announcements/Warm-Up
6:00-8:00pm = Run the whole show (Finale & Bows at the end)

You may record and take pictures this night. Recording/Picture taking will not be allowed during the Final Performance.

Friday, May 25 – New Town High - RECITAL

5:30pm = Students should arrive with Hair, Make-up, & Costumes
6:00pm = Announcements/Warm-Up
7:00pm = RECITAL

**We will do our best to begin and end at the scheduled time.
Please note that ending times are estimates. Please be flexible.
We appreciate your Patience!**

Recital Readiness

Make-Up

(Ladies & Gentlemen)

We ask that dancers wear makeup for recital pictures and the recital for two main reasons:

1. For the dancers to learn what it means to experience the full theatrical art of dance performance.
2. For facial features to show under the harsh picture day and stage lighting.

We specifically ask for the following makeup colors that work best under stage lighting (at the parent's discretion):

Eyes = For lighter skin tones: chocolate-brown eye shadow. For darker skin tones: gold-brown. Black mascara and eye liner if dancer is older/parent is comfortable applying.

Cheeks = Pink/Rose blush

Lips = Red lipstick

Hair

Ladies: Your hair must be in a bun! This includes your bangs. If you need help with this, please let your teacher know in class ASAP. Using gel or cream appropriate for your child's hair type will assist in pulling hair back smoothly. We also recommend using a hair net wrapped around your child's bun to keep small pieces from sticking out. (See the attached sheet for directions.) If your child has short hair, please pull all hair off their face with a headband similar in color to natural hair. All suggested items can be purchased at Rite-Aid, Target, etc....

Gentlemen: Comb hair neatly off face – hair product may be necessary to hold hair in place.

Costumes

Please put your initials in **ALL** your costume pieces, tights, and shoes. We are not responsible if your child loses their costume. Please do not eat in your costume without a coverup!!

Also, don't forget your SMILE!!!

If you need help with any of this, please let your teacher know in class BEFORE scheduled events.

BASIC BUN INSTRUCTIONS

1



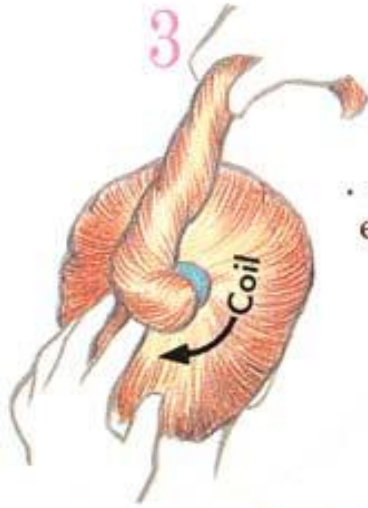
Start with a Pony Tail

2



Twist the entire pony tail . . .

3



. . .then coil the twist around the elastic band pinning as you go.

4



Tuck the end under the outside coil and pin.

5



Use a hair net to hold the bun in place.

The pins will work best if they catch both the underside of the bun and the hair closest to the head.

With very long or very thick hair, split the pony tail in half, make a bun with one half and then twist the other half around the outside of the bun, keep it flat to the head.

Use hair pins like these...



Professional Pictures Schedule

Wednesday, May 23 – Cedarmere Elem. School Dance Studio & Gym

*Please have your dancer attend their scheduled group picture even if you aren't purchasing pictures. This is a great memory for their classmates and a way for BSG to keep a history of students!

*Please arrive 15 minutes prior to your picture time dressed in costume for your first scheduled picture, with hair & make-up done.

*Picture forms will be available in advance, and Irvin Simon staff will be available to assist you on picture day with picture packages.

*Group pictures will not be held for late dancers. If you miss your group picture you can still get your individual taken.

*Please take personal pictures outside of the studio.

*Ballet School of Glyndon makes 20% profit from every package that is purchased!

*We will make sure dancers with quick changes will be included in all pictures.

Time	Class
5:20-5:40	HS Jazz 1-2 nd grd Ballet – Bunnies
5:40-6pm	4-5 th grd Ballet – Glass Slippers 6-8 th grd Ballet – Ballroom Dancers
6pm-6:20pm	7-12 th grd Tap – Wolves (quick change for 1 dancer) 3 rd grd Ballet – Poppies
6:20-6:40pm	Ballet Tech I – Dreams (quick change for 1 dancer) 4-5 th grd Jazz – Dwarves
6:40-7pm	3 rd grd Jazz – Magic 3 rd grd Tap – Mice
7-7:20pm	Pointe – Enchanted Forest 4-6 th grd Tap – Sweets
7:20-7:40pm	HS Ballet – Gems (quick change for 4 dancers) 6-8 th grd Modern – Emerald City
7:40-8pm	HS Modern – Mirrors (quick change for 5 dancers)
8pm-8:20pm	6-8 th grd Jazz – Disguise & Deceit Soloists/Characters (quick change for 5 dancers)

Picture Day Process

We have created this to assist you in getting ready for an on time, smoothly running picture day! Please read below.

- ☑ No jewelry. If your child arrives with jewelry (including: earrings, rings, necklaces, bracelets) you will be asked to remove them before they can participate in pictures. For newly pierced ears, please place a small flesh colored band aid over the earrings.
- ☑ No visible underwear.
- ☑ No nail polish.
- ☑ Arrive in the costume and tights your child will be photographed in first – refer to picture day schedule (some students have multiple costumes). It is best to put a cover up over the child's costume to avoid soiling before pictures. A large, adult size t-shirt or a button-down shirt works best.
- ☑ Arrive with your child's hair secured neatly in a bun with their costume headpiece in place (refer to costume instruction sheet you will received). If your child's hair is too short to pull back into a pony tail for a bun, please secure the hair back with barrettes or a headband that is similar in color to your child's hair. All hair must be off your child's face.
- ☑ We ask that you apply make-up to your child for pictures. Please refer to the Recital Reminders page of this packet for details.
- ☑ Please arrive 15 minutes BEFORE your scheduled picture time to get your child's dance shoes on and your picture order form filled out.
- ☑ You must have your order form filled out BEFORE your child can have their pictures taken. This is to assist Irvin Simon in their organization.
NEW THIS YEAR – you will have the option of purchasing picture packages online before picture day. Information will go out closer to picture day.
- ☑ If you arrive after your child's scheduled picture time, you may have their individual picture taken, but they will not be in their class photo. **We will not hold class photos for late students.**
- ☑ Parents are asked to remain outside of the photo area to avoid distractions and delays.
- ☑ Please make sure Ballet shoes are PINK and tap shoes are BLACK.

Recording and Picture Policy Reminder

Ballet School of Glyndon does not allow recording and picture taking of any kind during recitals. This can be very distracting and dangerous for the dancers. You may record and take pictures during rehearsals only without flash. Please consider the other dancers on stage before posting to social media. If you are seen recording or taking pictures during the recitals, you may be asked to leave.

Please note that professional DVD's may be purchased for \$30.00 from Big Umbrella Productions. The attached order form will be due by the night of the recital.



BSG Giving Back

In lieu of purchasing tickets, we ask that each family attending the recital bring a canned goods. We are a community program who cares about supporting our community! Please help! All donations will go to the Reisterstown's Crisis Center Food Bank.

Donate your old and outgrown dance shoes!!!!

After the recital, just drop off your shoes to the
Clothing Table outside the auditorium.

All monies made from future shoe sales are put directly back into BSG!

Dress Rehearsal & Recital Guidelines

*Please read and follow the below checklist to ensure a smooth,
Recital performance experience*

- ☑ No jewelry. If your child arrives with jewelry (including: earrings, rings, necklaces, bracelets) you will be asked to remove them before they can be checked in. For newly pierced ears, please place a small flesh colored band aid over the earrings.
- ☑ No visible underwear.
- ☑ No nail polish.
- ☑ Arrive in the costume and tights your child will be performing in first – refer to show order list that will be provided when we get closer to Dress Rehearsal. Please make sure all dance shoes and costume pieces are in a bag labeled with your child's name. It is best to put a cover up over the child's costume to avoid soiling before the recital. A large, adult size t-shirt or a button-down shirt works best.
- ☑ Arrive with your child's hair secured neatly in a bun with their costume headpiece in place (refer to costume instruction sheet you will receive). If your child's hair is too short to pull back into a pony tail for a bun, please secure the hair back with barrettes or a headband that is similar in color to your child's hair. All hair must be off your child's face.
- ☑ We ask that you apply make-up to your child for the recital. The lighting is bright and washes out facial features without the make-up. Please refer to the Recital Reminders page of this packet for details.
- ☑ Please drop your dancer off at 5:30pm at the **dancer check-in** table.
- ☑ The recital will begin promptly at 7pm. If you arrive late, you risk your child missing their chance to perform. **We will not hold the recital for late students.**
- ☑ Parents are asked to remain outside of the "dancer only" designated areas for your child's safety. At the end of the performance, dancers will come out to the lobby to visit with family and friends.
- ☑ Please make sure Ballet shoes are PINK and tap shoes are BLACK.

Recital T-Shirt Order Form

Every year we have a special t-shirt with all our dancer's names on the back and art on the front that reflects our recital theme. Please fill out the form below if you would like to purchase t-shirts for you and your dancer(s).

Orders are Due Saturday, April 7, 2018

Student's Name: _____

Parent's Name: _____

Student's Class Day/Time: _____

Please indicate the **quantity** in the below chart.

Sizes	Child XS	Child S	Child M	Child L	Adult S	Adult M	Adult L	Adult XL	Adult XXL
Quantity									

Total Number of T-shirts _____ @ \$15 each = _____

Add \$2 for XXL or larger + _____

TOTAL = _____

Please make checks and money orders payable to RRC-Ballet.

Grades 1-12 DVD Order Form

Big Umbrella Productions is recording our recital again this year! Please fill out the form below to purchase this great keepsake!

Orders are Due Friday, May 25, 2018

Student's Name: _____

Parent's Name: _____

Student's Class Day/Time: _____

Cost of one DVD:

\$30

Number of Copies Purchasing:

Total Payment Amount:

Please make checks and money orders payable to RRC-Ballet.

Show Your Dancer(s) Your Support!
GRADES 1-12

Recital Wishes

For \$1 per line, leave a special message for your dancer(s) in this year's recital program!

Fill out the form below and turn it into your child's teacher with the appropriate dollar amount by:

Due: Saturday, May 5 (Grades 1-12 students)

Example: Suzie M. Good Luck! We Love You! Mom & Dad

**Please fill
out one
form per
wish!**

Grade 1-12 Recital

Child's Name	Child's Class Day/Time	Amount Paid

(Write Message Here – 45 characters total, including punctuation and spaces)
